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POLICY MEMORANDUM

Interim Policy on Operations during Declared State of Emergency (COVID-19)
(Addendum Effective April 3, 2020)

Additional Policy Guidance & Procedures

The judiciary has clarified the process for emergencies and flash cited cases. Under A.O. 49 only lodgings and domestic assault were specifically referenced. The court has clarified that flash citations of offenders who pose a significant risk to public safety may continue to occur.

- **Continue to flash-cite and lodge individuals as appropriate** for listed offenses, violent offenses, or violations of conditions of release that directly impact public safety, e.g. contact with or harassment of a victim. There should be no change to existing policy and practice where conditions of release or bail are necessary for public safety or future appearances. Additionally, in these situations please:
 - (1) **Contact the on-call SA/DSA** to confirm that the flash cite is appropriate or to determine requested bail and conditions of release.
 - (2) Inform Sue Sabens and Liz Hebert by e-mail of the flash cite even if conditions of release are not sought after hours; and
 - (3) Inform Judge Morrissey and Sheri Goldstein, Court Operations Manager, of the flash cite by e-mail.
- Due to court staffing, there are three **designated blocks for emergency arraignments** (including lodgings, cases where afterhours conditions of release are set, and other flash cite cases). Please issue a citation for one of the following times:
 - (1) Mondays: 12:30pm citation time; and
 - (2) Wednesdays & Fridays: 11:00am citation time.


APPROVED April 3, 2020