

OPT-OUT FORM ON RELEASE OF STUDENT INFORMATION

Federal and state laws allow the release of information about students, but these same laws give families certain privacy rights that restrict the release of some information. You must fill out the appropriate sections of this form, and return the form to the school office, if you wish to exercise these rights. If you do not return the form, the school has the authority to release the information.

1. Unless otherwise directed by parents or guardians (or students 18 and older), the school has the authority to release to newspapers, broadcast media, and businesses such as yearbook publishers and photo studios what is called "directory information." What we include in "directory information" is spelled out in our Policy on Release of Student Records. You have the right to prevent disclosure of any or all directory information. If you wish to exercise this right, please state which particular directory information (or all information) you do not want disclosed:

2. Unless otherwise directed by parents or guardians (or students 18 and older), the school is required by law to release a student's name, address, and telephone number to military recruiters and post-secondary institutions (colleges and universities). You have the right, however, to restrict the release of this information.

I DO NOT WANT my student's information released to:

_____ military recruiters
_____ post-secondary institutions

Student's Name and Grade:

Parent/Guardian Name:

Signature (of parent/guardian if student is under 18):

RETURN THIS FORM TO THE SCHOOL OFFICE

